

# APL<sup>1</sup>-portfolio

To be completed when applying for the academic recognition of higher education degrees obtained abroad

<b>Surname</b>	<b>Begaliev</b>
<b>Name</b>	<b>Timurbek</b>
<b>Date of birth</b>	<b>19/05/1980</b>

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<sup>1</sup> APL stands for Accreditation of Prior Learning. Prior Learning can be knowledge, skills, attitudes, insights and learning that the person submitting this application for academic recognition has achieved outside of a formal learning environment.

# 1. Curriculum Vitae

## 1.1 Personal data

Surname	Begaliev
Name	Timurbek
Sex	M
Date of birth	19/05/1980
Place of birth	Bishkek
Country of birth	Kirgizië
Nationality	Kirgies
Civil status	Unmarried
Address (street and house number)	Dorpsstraat 1
Postal code and County	9800 Deinze
Telephone/Mobile number	0473/69 85 22
E-mail address	t.begaliev@gmail.com
Date of arrival in Belgium	18/02/2008
Status of residence	Officially recognised refugee
Document of residence	Proof of registration with the Registry for Foreigners
State Registry Number	800519 269-56
Labour Permit	Non- applicable
<b><u>Link to Documents</u></b> <sup>2</sup>	1, 2

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<sup>2</sup> See Chapter 6. Certificates and Documents p. 15.

## 1.2 Education

### High School 1

Name of the institute High school Nr. 9  
City Bishkek  
Country Kirgizië  
Education period From 1986 To 1997  
Certificate Yes  
Name High School Diploma  
Specialisation Mathematics

### Link to Documents

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### Higher education 1

Name of the institute American University in Kyrgyzstan (AUK), since 2002  
American University of Central Asia (AUCA)  
City Bishkek  
Country Kirgizië  
Education period From 1998 To 2001  
Certificate/Degree Yes  
Title Bachelor of Economics  
Specialisation International economics

Internships/Traineeships  
1. International economics  
2. Final internship  
3.

Dissertation Title

**Link to Documents**

4

**Higher education 2**

Name of the institute American University in Kyrgyzstan (AUK), since 2002  
American University of Central Asia (AUCA)  
City Bishkek  
Country Kirgizië

Education period From 2001 To 2002

Certificate/Degree Yes

Title Master of Business Administration

Specialisation International Business Administration

Internships/Traineeships 1. Final internship  
2.  
3.

Dissertation Title

**Link to Documents**

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**Additional course 1**

Course name German language course

Name of the institute Sprachlernzentrum Bischkek

City Bishkek

Country Kirgizië

Course duration 6hrs a week for a period of 8 months

Certificate Yes

**Link to Documents**

6

## **Additional course 2**

Course name	Office Management
Name of the institute	Demir Kyrgyz International Bank (employer)
	City Bishkek
	Country Kirgizië
Course duration	40hrs u
Certificate	Yes

**Link to Documents** 7

### **1.3 Work experience**

## **Paid employment 1**

Position	Junior Product Marketing Manager
Employer	Kyrgyz Petroleum Company
	City Jalal-Abad
	Country Kirgizië
Period of employment	From 2002 To 2004

**Link to Documents** 8

## **Paid employment 2**

Position	Assistant Bank Manager
Employer	Demir Kyrgyz International Bank
	City Bishkek
	Country Kirgizië
Period of employment	From 2004 To 2007

**Link to Documents** 9

## **Non- paid employment 1**

Activity	Freelancer
Organisation	Golos Kirgizstana
	City Bishkek
	Country Kirgizië
Duration	From 2005 To 2006

### **Link to Documents**

## **Non- paid employment 2**

Activity	Assistant
Organisation	Ata Meken
	City Bishkek
	Country Kirgizië
Duration	From 2006 To 2007

**Link to Documents** 10

## **1.4 Other skills**

### **Language skills**

1	Kirgyz	Mother tongue
2	Russian	Fluent
3	English	Fluent
4	German	Basic
5	Kazach	Basic

**Link to Documents** 6

## **Computer skills**

1 Internet and e-mail	Advanced
2 Word Processing	Advanced
3 Spreadsheets (Microsoft Excel)	Advanced
4 Databases (Microsoft Access)	Intermediate

## **Link to Documents**

## **Driver's license**

Yes                      Type(s) B

**Link to Documents**                      11

## 2. Expertise development and maintenance

### 2.1 Internships while studying/upon completion of studies

#### Internship 1

Type	International economics
Scope	Observatory learning internship
Company/Organisation	Department of economic development and trade in Kyrgyzstan
	City Bishkek
	Country Kirgizië
Period	From april 2000 To

Link to Documents 4

#### **Additional information regarding the internship**

*Cfr. guiding questions(max. 750 characters)*

#### Internship 2

Type	Final intership
Scope	Observatory learning internship
Company/Organisation	Demir Kyrgyz International Bank
	City Bishkek
	Country Kirgizië

Period From april 2001 To mei 2001

[Link to Documents](#) 4

**Additional information regarding the internship**

*Cfr. guiding questions (max. 750 characters)*

**Internship 3**

Type Final internship  
Scope Observatory learning internship  
Company/Organisation Demir Kyrgyz International Bank  
City Bishkek  
Country Kirgizië  
Period From mei 2002 To

[Link to Documents](#) 5

**Additional information regarding the internship**

*Cfr. guiding questions (max. 750 characters)*

**2.2 Additional courses/training upon completion of studies**

**Course/Training 1**

Name/Type German language course  
Institute Sprachlernzentrum Bishkek  
City Bishkek

	Country Kirgizië
Course duration	6hrs a week for a period of 8 months
Year	2002-2003

**Link to Documents** 6

**Additional information regarding the course/training**

*Cfr. guiding questions (max. 750 characters)*

**Course/Training 2**

Name/Type	Office Management
Institute	Demir Kyrgyz International Bank (employer)
	City Bishkek
	Country Kirgizië
Course duration	40hrs u
Year	2006

**Link to Documents** 7

**Additional information regarding the course/training**

*Cfr. guiding questions (max. 750 characters)*

## 3. Relevant work experience

### 3.1 Paid Employment

#### **Paid employment 1**

Position	Junior Product Marketing Manager		
Employer	Kyrgyz Petroleum Company		
	City	Jalal-Abad	
	Country	Kirgizië	
Period of employment	From	2002	To 2004

**Link to Documents** 8

#### **Additional information regarding the employer**

*Cfr. guiding questions (max. 750 characters)*

#### **Additional information regarding the job content**

*Cfr. guiding questions (max. 750 characters)*

#### **Connection with higher education**

*Cfr. guiding questions (max. 750 characters)*

#### **Paid employment 2**

Position	Assistant Bank Manager			
Employer	Demir Kyrgyz International Bank			
	City	Bishkek		
	Country	Kirgizië		
Period of employment	From	2004	To	2007

**Link to Documents** 9

**Additional information regarding the employer**

*Cfr. guiding questions (max. 750 characters)*

**Additional information regarding the job content**

*Cfr. guiding questions (max. 750 characters)*

**Connection with higher education**

*Cfr. guiding questions (max.750 characters)*

**3.2 Non-paid employment**

**Non-paid employment 1**

Activity	Freelancer		
Organisation	Golos Kirgizstana		
	City	Bishkek	

Country Kirgizië  
Duration From 2005 To 2006

**Link to Documents**

**Additional information regarding the organisation**

*Cfr. guiding questions (max. 350 characters)*

**Additional information about the job content**

*Cfr. guiding questions (max. 350 characters)*

**Connection with higher education**

*Cfr. guiding questions (max. 350 characters)*

**Non-paid employment 2**

Activity Assistant  
Organisation Ata Meken  
City Bishkek  
Country Kirgizië  
Duration From 2006 To 2007

**Link to Documents**

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**Additional information regarding the organisation**

*Cfr. guiding questions (max. 350 characters)*

**Additional information regarding the job content**

*Cfr. guiding questions (max. 350 characters)*

**Connection with higher education**

*Cfr. guiding questions (max. 350 characters)*

## **4. Other relevant competences**

Non applicable

## **5. Perspectives for professional future**

Non applicable

## 6. Certificates and Documents

No.	Document type	Short description	Refers to
<b>1</b>	Certificate	Decision to grant the status of refugee	1.1 Personal data
<b>2</b>	Residence permit	Proof of registration in the Foreigners Registry	1.1 Personal data
<b>3</b>	Certificate	Certificate of completion of secondary education	1.2 Education
<b>4</b>	Degree	Bachelor of Economics	1.2 Education, 2.1 Internships while studying/upon completion of studies
<b>5</b>	Degree	Master of Business Administration	1.2 Education, 2.1 Internships while studying/upon completion of studies
<b>6</b>	Certificates	Temporary and final certificate for the German Language course of the Sprachlernzentrum Bischkek	1.2 Education, 1.4 Other skills, 2.2 Additional courses/training upon completion of studies
<b>7</b>	Certificate	Certificate of completion of a course in Office Management	1.2 Education, 2.2 Additional courses/training upon completion of studies
<b>8</b>	Contract	Contract for Junior Product Marketing Manager with Kyrgyz Petroleum Company	1.3 Work experience, 3.1 Paid employment
<b>9</b>	Pay cheques	5 pay cheques from April till August 2007 with Demir Kyrgyz International Bank	1.3 Work experience, 3.1 Paid employment
<b>10</b>	Party membership card	Party membership with Ata Meken	1.3 Work experience, 3.2 Unpaid work
<b>11</b>	Driver's license	Kyrgyz driver's licence type B	1.4 Other skills